

ASSISTANTSHIP APPLICATION

**Department of Spanish and Portuguese Studies
Box 354360
University of Washington
Seattle, Washington 98195-4360**

Please check the appropriate box:

- ☐ I do not wish to be considered for a Teaching Assistantship at this time.
- ☐ I would like to be considered for a Teaching Assistantship in Spanish.

Appointment to a Teaching or Research Assistantship is contingent upon admission of the student to the Graduate School prior to the beginning of his/her service or award. Continuation or reinstatement of an appointment is contingent upon good standing in the Graduate School as determined by the Dean of the Graduate School.

Assistantships ordinarily require participation on a half-time basis in teaching or research programs. Assistants are required to register each quarter for a minimum of 10 credits applicable to their advanced degrees. Stipend levels for Graduate Student Service Appointments are published annually.

NEED BASED FINANCIAL AIDS (Loans, Work-Study) require a separate application which may be obtained from the Student Financial Aid Office, 105 Schmitz Hall, Box 355880, University of Washington. Students should meet the application deadline even if they have not yet been admitted to the Graduate School.

EXTERNAL FUNDING OPPORTUNITIES – these competitions require direct applications from the student. The following reference guide is an excellent source of information on specific programs of funding:

THE ANNUAL REGISTER OF GRANT SUPPORT
Marquis Academic Media
200 E. Ohio St.
Chicago, Illinois 60611

This may be found at most libraries. You should inquire directly to particular organizations for application materials.

Please complete the following:

1. Name:
2. Academic Quarter/Year for graduate admission:
3. Field(s) or area(s) in which you anticipate specializing:
4. Graduate degree sought:
☐ terminal M.A. ☐ M.A. continuing to PhD. ☐ PhD

Mailing Address:

Daytime phone number:

Evening phone number:

Citizenship: USA ☐ Other ☐ Type of Visa:

Have you taken the GRE? ☐ Yes Date:

☐ No Date you plan to take the GRE:

Score: GRE V GRE Q GRE W

Other Test scores (IELTS, TOEFLiBT, VERSANT, TSE, etc.)

Date: Test: Score:

*Students who are not native speakers of English must meet the spoken English proficiency requirement before they can be appointed as a Teaching Assistant. English proficiency requirements are listed at the following:

<https://grad.uw.edu/policies-procedures/graduate-school-memoranda/memo-15-conditions-of-appointment-for-tas-who-are-not-native-speakers-of-english/>

1. Complete, save, and upload this Assistantship form in your Graduate School online application.

2. Upload a copy of your current CV (Curriculum Vitae) or Résumé in your Graduate School online application.

3. Make an mp3 format digital file in which you summarize your reasons for applying to the graduate program and explain your personal interest in the Teaching Assistant position. The recording should be in English for native speakers of Spanish, and in Spanish for all other applicants. You cannot read your statement. Only spontaneous speech will be considered. Submit your mp3 file directly to anadobao@uw.edu.

TA/RA appointments at the University of Washington are governed by a contract between the University of Washington and GSEAC/UAW, which is found at the following website:

<https://hr.uw.edu/labor/academic-and-student-unions/uaw-ase/ase-contract>.

The University of Washington is an equal opportunity, affirmative action employer. To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (tty) or dso@u.washington.edu.